



Sayed Khalil El Sayed

CONTACT INFORMATION

- Sawada-Fakous – Sharkia , Egypt (**House**) **House phone:** +2.0553900610 //0553909625
Work phone: +2.(069) 371 0 374
Mobile: +2.01271915328
- Mirabel Resort Sharm El Sheikh (**Work**) **Email:** s_khalil80@yahoo.com
Nabq Bay, P.O. Box 377 |South Sinai|
Egypt

CAREER OBJECTIVE

Seeking a long-term career opportunity with a multinational company as **Revenue & Reservations Manager** in the hospitality service field whereby my experience, communication skills and interpersonal skills could be strengthened and further developed.

PERSONAL INFORMATION

Nationality: Egyptian
Place of Birth: Egypt
Birth date: 11th of Jun, 1980
Gender: Male
Military Service: Exempted
Marital Status: Married

EDUCATION

August 2001:



Suez Canal University
Faculty of Tourism & Hotels
www.suez.edu.eg
Ismailia, Egypt

Bachelor of Hotel & Tourism
Department : Hotel Management
Graduation Grade: Very Good

Curriculum Vitae

September 2001:



Salesian Institute-Don Bosco
Multipurpose Vocational Training Courses
Sahel-Rod El Frag
Cairo, Egypt
Italian Language Certificate.

July 1999
August 1999



The American University in Cairo
Summer Studies
113 Sharia Kasr El Aini
Cairo, Egypt

English Language

ADDITIONAL COURSES

- Fidelio Hotel Management
Advanced Computer Technology – ACT, Egypt
- Guest Contact Techniques
Intercontinental Hotel Groups
- WOW factor(World of Welcome)
Intercontinental Hotel Groups
- First Aid Session
Intercontinental Hotel Groups
- Holidex Global Reservation System
Intercontinental Hotel Groups
- Fire Life & Safety
Intercontinental Hotel Groups

PROFESSIONAL EXPERIENCE

Dec 2011 -
till Now



Cluster Revenue & Reservations Manager

Jaz Hotels, Resorts & Cruises

Jaz Mirabel Resort Complex- Sharm El Sheikh*** (1001 Rooms)**

Nabq Bay, P.O. Box 377 |South Sinai| Egypt
Hotline :+2 (0)2 16416 (Ext.7136)
Tel :+2 (069) 3710 374
Fax :+2 (069) 3710 372

Jan 2011 -
till July 2011:



Asst. Sales Manager

AA Accommodation & Activities (Hotels & Resorts)

Head Office:

76 El Moltaka El Arabi from El Mosheir Ahmed Ismail St, Nacer City,
Cairo, Egypt

AA Amwaj Resort

P.O.Box 57 Nabq Bay, Sharm El Sheikh, South Sinai, Egypt

AA Grand Oasis Resort

P.O Box 226 Sharks bay . Sharm el sheikh , South Sinai, Egypt

E-mail : sales@aaahotelsegypt.com

Tel : +2 02 22681954

Fax : +2 02 22681953

Curriculum Vitae

**Nov 2008 -
till June 2010:**



Asst. Reservation Manager (acting. Reservation Manager)
Sultan Gardens Resort *****

Sharks Bay
Sharm El Sheikh,
Egypt
Tel: +2-069-3602130

**May 2007 -
till May 2008:**



Reservation Supervisor
Al Ahsa Intercontinental ***** (InterContinental Hotels)

AL MALIK KHALID ST
AL AHSA, 31982
SAUDI ARABIA-----Tel: 966-3-5840000

**February 2006 -
till April 2007:**



Reservation Supervisor

Novotel Sharm El Sheikh ***** (Accor Hotels)

Neama bay - Sharm El Sheikh - South Sinai, Egypt.

Supervises, coordinates and participates in the activities of the Front Desk.

In charge of all reservation operation, taking care of reservation policies and procedures , aware of all market& business mix, handling all daily , monthly , all yearly reports, handling all guest complains ,

**January 2004 -
till February2006:**



Reservation Supervisor

Holiday Inn Resort ***** (Intercontinental Hotels)

Sharks Bay - Sharm El Sheikh - South Sinai, Egypt.

- In coordination with the Front Office Manager, set up the over booking margin for the normal and peak period to ensure filling the house without making unnecessary turn away.

**April 2002 -
January 2004:**



Guest Service Agent

Holiday Inn Resort ***** (Intercontinental Hotels)

Sharks Bay - Sharm El Sheikh - South Sinai, Egypt

- Responsible for all shift leader responsibilities for checking in and out Hotel guests, assisting our guest efficiently, courteously and professionally in all front office, related functions , and to maintain highly standard of service and hospitality at all time
- Be thoroughly aware of the hotel Reservation System, and cancellation policy

Action the Housekeeping reports immediately upon Receipt, special requests in the rooms.

Additional Professional Education & Training Program.

July 2000 - September 2000: **Trainee As Guest Service Agent**
Holiday Inn Resort Safaga Palace ***** (Intercontinental Hotels)
Safaga , Red Sea-Egypt



Trainee at all Front Office Department including Telephone Operator
Great all Guests at all the time in a friendly and helpful manner, and attempt to learn and use Guest's names at every opportunity.

- Upon Check in, ensure that the guest completes his registration card completely and legibly, and that the guest is assigned a room of the type and rate indicated on the reservation.

August 1999 - September 1999: **Trainee as a Reservation Agent**



Bonita Village ***
Kabrit, Fayed, Ismaileya,, Egypt
travel@yahoo.com

August 1998 - September 1998: **Trainee at all front Office Department**



Novotel Cairo Airport Hotel***** (Accor Hotels)
Cairo, Egypt

CERTIFICATE OF MERIT

- Employee of the month of May 2003
Holiday Inn Resort Sharm El Sheikh*****

SKILLS

- ❖ **Computer Knowledge:**
 - Familiar with **Fidelio** 6.20 (24)& 7.12 (7.13)
 - **Fidelio Suite 8**
 - **Opera Program**
 - **Holidex** - Global Reservation System- *Intercontinental Hotel Groups*
 - Microsoft Word, Excel, Power Point and Internet.
- ❖ **Personal Traits and Strengths:**
 - Hard Working
 - Team Worker and Co-operative
 - Reliable & Attentive

LANGUAGES

Language	Level
Arabic	Excellent
English	Very Good
Italian	Good

GRADUATION PROJECT

August 2001



Try Our Way, on a highway

Al Salam Restaurant
A.B.Sc.Degree
Graduation Project

- **Graduation Project Grade : Very Good**
- Our project is fast Food Restaurant &Take Away
- It is located near to (Moubark El Salam Bridge), a new pivot that enhances Development in Sinai, so Fast Food service and Motor way service have convenient chance to be sold in this area .
www.sis.gov.eg

REFERENCES

Reference	Company	Phone	E-Mail
Hisham Saied Resort General Manager	Jaz Mirabel Resort Sharm El Sheikh	+2.069.3710374 +2.01006011503	hisham.saied@jazmirabelresort.com
Sherif leon Resort General Manager	Steigenberger Cecil Alexandria	+2. 69 3670 441 +2.01066699949	sherif.leon@steigenbergercecil.com
Ezz El-Din Ahmed General Manager	Jaz Belvedere Resort Sharm El Sheikh	+2.0693604 501 +2.01227465032	ezzeldin.ahmed@jazbelvedere.com
Moustafa Salama Regional Director of Human Resources South Sinai	Jaz Hotels, Resorts & Cruises	+2.069.3710374 +2.01000090221	moustafa.salama@jaz.travel
Ihab A. El Radi Hotel Manager	Sultan Gardens Resort Sharm El Sheikh	+2.0104967370 +2.069.3602130	hm@sultangardens.com
Moustafa Amin Executive Assistant Manager	Iberotel Palace Sharm El Sheikh	+2.069.3661111 +2.01111166296	EAM@IBEROTELPALACE.COM
Mohanad Khedr Vice Chairman	Sultan Gardens Resort Sharm El Sheikh	+2.069.3602130 +2.0127705251	mkhedr@sultangardens.com